



Directorate of Income Tax (Systems)

e-Campaign

User Guide

Version 3.0 (August 2020)



Document Version Control

Version	Month	Remarks
1.0	March 2020	First version
2.0	July 2020	Version updated for 'High Value Transactions'.
3.0	August 2020	Version updated to include excel download facility made available



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Terms Used

Terms	Definition
СМСРС	Compliance Management Centralized Processing Centre
e-Campaign Significant Transaction	Transactions reported to the Income Tax department during a financial year that are considered not in line with the profile of the taxpayer based on pre-defined rules are displayed to the taxpayer for feedback.
e- Campaign - Non filing of Return	Transactions of the taxpayer who have not filed return of income for a specific assessment year and have potential tax liability or who are under obligation to file return of income, are displayed for feedback
e- Campaign- High Value Transactions	Transactions of the taxpayer reported by third party information sources which do not appear to be in line with their Income Tax Return of a specified Assessment Year are displayed to the taxpayer for feedback
e-Campaign - History	History of all the e-mails/ letters/ notices sent to taxpayer under e- Campaign
ITD	Income-Tax Department



Navigation Elements

Element	Function	Examples
Toolbar	Navigate between sections	e-Campaign e-Verification Resources
Button	Submit information	Submit
Drop-down list	Select between different options shown in a drop- down list	- Select Reason - - Select Reason - Return under preparation Not liable to file return of income
Next Button	Click to access next screen	>
Information Button	Click to view information/ helprelated to a topic	3



1. About this Document

1.1. Purpose

The purpose of this document is to provide a complete understanding of the "e-Campaign" related functionality introduced at Compliance Portal. The taxpayers will be able to view the relevant information details pertaining to him obtained from third party and submit feedback against each information detail.

<u>Disclaimer</u>: For a complete understanding of taxability of any head of income, the assessee is advised to refer to the Income Tax Act, 1961. This document is for the purpose of guiding the taxpayer to file response on the Compliance portal under e-Campaign.

1.2. Intended Audience

Taxpayers and Tax Professionals who will use the Compliance Portal to submit response under e-Campaign functionality.

1.3. Document Conventions

This guide uses the following conventions:

- Menu items, Options, Dialog boxes and Functions are mentioned in 'Bold and quotes'.
- Error messages are displayed in *Italics*.
- Angle brackets (>) indicate the progression of menu choices the user should select in a graphical user interface (GUI).
- **Note** provides additional information.



2. Overview

2.1. About Project Insight

Project Insight focuses on three goals, namely (i) to promote voluntary compliance and deter noncompliance; (ii) to impart confidence that all eligible persons pay appropriate tax; and (iii) to promote fair and judicious tax administration. Under this project, an integrated data warehousing and business intelligence platform is being rolled out in a phased manner. The project also operationalizes two centres namely Income Tax Transaction Analysis Centre (INTRAC) and Compliance Management Centralized Processing Centre (CMCPC).

The Income Tax Transaction Analysis Centre (INTRAC) leverages data analytics in tax administration and performs tasks related to data integration, data processing, data quality monitoring, data warehousing, master data management, data analytics, web/text mining, alert generation, compliance management, enterprise reporting and research support.

The Compliance Management Centralized Processing Centre (CMCPC) uses campaign management approach (consisting of emails, SMS, reminders, outbound calls, letters, notices) to support voluntary compliance and resolution of compliance issues. A dedicated compliance portal is used to capture response on compliance issues in a structured manner for effective compliance monitoring and evaluation.

2.2. About Compliance Portal

Compliance portal is a dedicated portal to enable e-Campaign & e-Verification i.e. capture of response on information & specific compliance related issues. The Compliance portal enables a seamless, secured two-way structured communication to enhance the transparency and functional efficiency of the department. To access the Compliance Portal, log into the e-filing portal (<u>https://incometaxindiaefiling.gov.in</u>) and click the Compliance tab or 'Compliance Portal' under 'My Account' tab for Compliance Portal option available on the first page after login. The taxpayer can also use the URL <u>https://compliance.insight.gov.in</u>.

2.3. About e-Campaign

Under e-Campaign tab of Compliance Portal, information received from various sources related to the taxpayer are displayed for seeking feedback. The taxpayer is required to submit response on each information itemtocomplete the process of submission of response.

Following e- Campaignfunctionalities are available:

- **e- Campaign Significant Transaction:** Transactions reported to the Income Tax department during a financial year that are considered not in line with the profile of the taxpayer based on pre-defined rules are displayed to the taxpayer for feedback.
- **e- Campaign Non filing of Return:** Transactions of the taxpayer who have not filed return of income for a specific assessment year and have potential tax liability or who are under obligation to file return of income, are displayed for feedback.
- **e- Campaign High Value Transactions:** Transactions of the taxpayer reported by third party information sources which do not appear to be in line with their Income Tax Return of a specified Assessment Year are displayed to the taxpayer for feedback.



3. Communication with the taxpayers

CMCPC uses the campaign management approach to contact taxpayers for online submission of response. CMCPC contact taxpayers via electronic mail (e-mail), short text message (SMS), phone calls, notices and letters to visit Compliance Portal and submit response against the identified issue(s).

Note: Taxpayers who are not yet registered on the e-filing portal (at <u>https://incometaxindiaefiling.gov.in</u>) should register themselves by clicking on the 'Register Yourself' link. This will facilitate communication to be made by the Department as well as filing of the response by the Taxpayer on the compliance issue.

Note: Taxpayers should verify and update their email address and mobile number on the e-filing portal (at https://incometaxindiaefiling.gov.in) to receive electronic communication.

Note: Taxpayer should include the emails and SMS from the Income tax Department in the 'safe list' or 'white list' to prevent the communications from the Department from being blocked or rejected or sent to Spam folder.



4. Accessing e-Campaign on Compliance Portal

Compliance Portal is a dedicated portal to enable e-verification i.e. for display of compliance issues and related information and capturing response on such issues.

Compliance Portal can be accessed through following steps:

Step 1: VisitCompliance Portal at <u>https://compliance.insight.gov.in</u>or at the URL <u>http://incometaxindiaefiling.gov.in</u>.Please remember that `Login 'to the portal is a precondition to visit Compliance Portal.On the left sidebar of the homepage, click the Login button available in the login section.

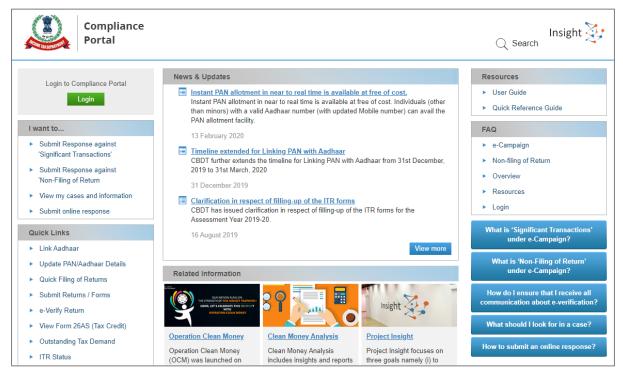


Figure 1 Compliance Portal Homepage

Step 2: User gets redirected to the e-filing portal. User can also use the URL <u>https://incometaxindiaefiling.gov.in</u> to access e-filing portal.

e-Filing Any		हिन्दी About Us Feedback Accessibility Option	
I Am		A A A A	Search Q
Tax Payer Professionals For Tax Audit		Attention Taxpayers	Register Yourself
 e-Return Intermediary 		If your Income Tax Return is not subject to any tax audit, the due date for filing the same is	Registered User? Login Here
Bulk PAN Verification User	Days To Go	31 st July, 2017	Need Assistance?
Tax Deductor and Collector	1	Make correct disclosures and file your Income Tax Return	

Figure 2 e-filing portal

Step 3: For registered users, log in using your user ID and password. For new users, click '**Register Yourself**'and perform the subsequent steps to register with e-filing portal.



e-Filing Any		Contact Us e-Nivaran Help Search
I Am Tax Payer	Submitting Income Tax Return for Assessment year 2017-18 to ensure Incomes/Reco Attention Taxpayers	New To e-Filing? Register Yourself
 Professionals For Tax Audit e-Return Intermediary 	If your Income Tax Return is not subject to any tax audit, the due date for filing the same is	Registered User? Login Here
Bulk PAN Verification User Tax Deductor and Collector	Days To Go Days To Go and file your Income Tax Return	Need Assistance? Customer Care



Step 4:

a) Once logged into e-filing portal, click '**My Account'** and then select '**Compliance Portal'**. The taxpayer gets redirected to the Compliance Portal.

	e-Filing Anywhere Anytime	Feedback Accessibility Options Contact Us Help
THE OWNER	Income Tax Department, Government of Ind	a Last Login: 09/03/2018 18:38:5 Idle Session Timer 1 4 2
Dashboard	My Account 🗸 e-File 🗸 e-Proc	ceeding 🗸 e-Nivaran 🗸 Compliance 🤟 Worklist 🤟 Profile Settings 🗸
	View Form 26AS (Tax Credit)	
iling of Inc	View e-Filed Returns/Forms	
-	Tax Credit Mismatch	
View Returi	Download Pre-filled XML	
	e-Verify Return	
	Generate EVC	-
	Compliance Portal	IMPORTANT !!!
Introducing	Reporting Portal (Beta Version)	under 'My Account'. Now, you can raise and view the requests for the following.
line out only	Manage ITDREIN	
Intimation u Refund Re-	My CA / ERI	
Change ITF Certificate o	Service Request	
Condonatio	Certificate of Appreciation	
	Add/Register as Representative	

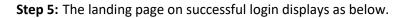
Figure 4 My Account

b) The user can also click '**Compliance'** on toolbar and then select '**Compliance Portal'**. The taxpayer gets redirected to the Compliance Portal.



e-Filing Anywhere Anytime Income Tax Department, Government of India		Accessibility Options Contact Us Help Welcome Last Login: 09/03/2018 18:38:57 Idle Session Timer 0 3 4 0
Dashboard My Account - e-File - e-Proceeding - e-Nivaran -	Compliance - Worklist - Profile Settin	ngs 🗸
	Compliance Portal	
Filing of Income Tax Return	View and Submit Compliance	
	View My Submission	
View Returns / Forms	Non-PAN Transaction	
	View Response to Non-PAN Transaction	
	Accounts with Cash Transactions	
IMF	SFT Preliminary Response	
Introducing 'Service Request' functionality under 'My Account'. N	View SFT Preliminary Response	ts for the following.
interesting connect request functionality and in my Account. It	Cash Transactions 2016	o for the following.
 Intimation u/s 143(1)/154/16(1)/35 		-





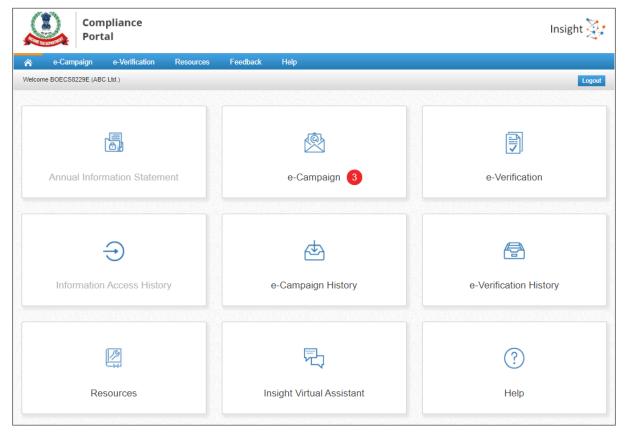


Figure 6 Compliance Portal - Landing Page



5. e-Campaign- Significant Transactions

Transactions reported to the Income Tax department during a financial year that are considered not in line with the profile of the taxpayer based on pre-defined rules are displayed to the taxpayer for feedback. These are displayed in the form of Information Summary.

Upon clicking e-Campaign on Compliance Portal landing page, below screen displays.

Compliance Portal							Insight 🔆
In e-Campaign e-Verificati	on AIS	Resources	Feedback	Help			
Welcome BOECS8229E (ABC Ltd.)							Logout
Home e-Campaign							
感				R		Ø	2
	e-Campaign Significant Transactions			Campaign Filing of Return			n paign Transactions
F.Y. 2019-20	Pending	F.Y. 201	18-19		Pending	F.Y. 2018-19	Pending
		F.Y. 201	17-18		Submitted		

Figure 7 e-Campaign Page

5.1. Information Summary

Taxpayer needs to click on Financial Year under **Significant Transactions**. The advisory message displays as provided in screen below. On clicking "OK" button, taxpayer can view information Summary.

e-Ve	wification Resources Feedback Help		
Ltd.)	e-Campaign: Significant Transactions	×	
Sigr	 This section is for submission of your response on information on significant financial transactions/activities for Financial Year 2019-2020. 		
F	 Submission of response may require 10 minutes or more of your time depending on the nature of information. 		
	 Information displayed may change in future subject to revision of the details received by the department from the Reporting Entities. 		
	You will have option to revise your response in future.		
ure	 Submission of response by you will help us in validation of information available with the Income Tax Department. We deeply appreciate your kind cooperation in this matter 		
Fund			
und	ок		
ible Pr	operty 1,90,00,000		

Figure 8 Guidance Note



Upon clicking on "OK" button in above screen, the Information summary screen displays having aggregated summary of all information. The information is available for submission of response. To View details of the information, taxpayer needs to click on the ">" button to view information detail.

	e-Campaign	e-Verification	Resources	Feedback	Нер
Welco	me BOECS8229E (AB	C Ltd.)			Logout
Hor	ie 🔪 e-Campaign	Significant Transa	actions		
Info	ormation Summar	y Financial Yea	ar 2019-20		
	Cash Deposit			30	0.00,000

Figure 9 Information Summary

Interpretation of different colours/icons displayed against each information is as below:

0	User has confirmed all information records (Option A is selected)
()	User has provided response on all information records and has requested modification of information (Option B, C, D, E selected)
0	User has submitted response on partial information records
	User has seen the information, but response not submitted
0	User has not seen the information

5.2. Response Summary

From this section taxpayer can download an acknowledgment in pdf format for the response submitted.

- Response Summary pdf will display the submitted response with feedback date.
- Feedback shall be displayed response option wise.
- In case taxpayer has not submitted the response, information shall be displayed under the head 'Response yet to be submitted'.
- In case taxpayer had submitted response for the same information twice, Response Summary shall contain response details with latest feedback date.



Home > e-Campaign > Significant Transactions		
Information Summary Financial Year 2019-20		Response Summary
Business Transaction	24,64,130 🕥	
	14 <4 Page 1 of 1 >> >1 10 V	View 1 - 1 of 1
	Back	

Figure 10 Response Summary

Information summary- The information(s) are available for submission of response. To View details of the information, taxpayer needs to click on the ">" button to view information detail.

5.3. Information Detail

Upon clicking the ">" button, Taxpayer gets navigated to Information details. Taxpayer can submit the information in bulk on individual.

Bulk Facility

To submit the information in bulk Taxpayer needs to select multiple transactions at a time and also he can select only two feedback options to submit the response in bulk: -

- Information is correct and
- Information is denied

	Compliance Portal	Insight 🔀
合	e-Campaign e-Verification Resources Feedback Help	
Welcom	ne BOECS8229E (ABC Ltd.)	Logout
Home	e Campaign Significant Transactions Cash Deposit	
← (Cash Deposit	Download 👘 Upload 👼
	Select All Information v	
	TSN Id : 101800002	
	Account No.: x000000000000 Cash deposits in current account (SFT 003)	
	11,00,000	
	STSN Id : 101800003	
	XXXXXXX Bank	
	Account No.: x000000000000	

Figure 11 Selecting the Information



Information relates to other P	erson/Year 💿 💋			
		_		
TSN Id : 101800006				
XXXXXXX Bank				
Account No.: xxxxxxxxxxxxxxx				
Cash deposits in current accour	t (SFT 003)			
11,00,000				
Information is duplicate	()			
TSN Id : 101800007				
XXXXXXX Bank				
Account No.: xxxxxxxxxxxxxxx				
Cash deposits in current accour	t (SFT 003)			
11,00,000				
Information is denied	00			
				_
	Bulk Response	- Select -	✓ Submit	
		- Select - A. Information is correct		
		E. Information is denied		

Figure 12 Bulk Response

For Individual Response on each transaction

To submit the Feedback on each transaction one by one user needs to follow below procedure:

Taxpayer needs to click on ">" button to view the feedback options as visible in the screen below.

Compliance Portal		Insight 龚
re-Campaign e-Verification Resources F	Feedback Help	
Welcome BOECS8229E (ABC Ltd.)		Logou
Home > e-Campaign > Significant Transactions Cash Deposi		
🔶 Cash Deposit	D	ownload 📑 Upload 📑
Select Filters	▼	
	A Information is correct	3
XXXXXXX Bank Account No.: xxxxxxxxxxxxx	B Information is not fully correct	•
Cash deposits in current account (SFT 003)	C Information relates to other Person/Year	6
11,00,000		
11,00,000	D Information is duplicate/ included in other displayed information	6

Figure 13 Information Detail

Interpretation of different colours/icons displayed against each information is as below:

0	User has confirmed the information (Option A is selected)
()	User has not confirmed the information and has requested modification of information (Option B, C, D, E selected)
	User has seen the information, but response not submitted





User has not submitted response on information

Note: - The feedback options are displayed on each Information detail. Taxpayer can select only one of the available options for submitting feedback.

- A. Information is correct.
- B. Information is not fully correct.
- C. Information relates to other person/year.
- D. Information is duplicate/included in other displayed information.
- E. Information is denied.

The taxpayer may submit his feedback by clicking on any of the above aforesaid 5 options. The taxpayercan view the rationale of feedback option by clicking the "i" option on the screen as shown below.

^	e-Campaign	e-Verification	Resources	Feedback	Help		
Welcome	e BOECS8229E (ABC	C Ltd.)					Logou
Home	e-Campaign	Significant Transact	tions Cash De	eposit			
← C	ash Deposit					Download	B Upload B
		Select Filters			V		
	TSN Id : 10180			A	Information is correct		9
	XXXXXXX Bar Account No.: x	XXXXXXXXXXXXXXX		В	Information is not fully correct		9
	Cash deposits 11,00,000	in current account (S	FI 003)	С	Information relates to other Person/Year		9
				D	Information is duplicate/ included in other displayed information		9
				E	Information is denied		8

Figure 14 'i' option

Facility to download information in an excel

- Excel download facility is available on Information Detail screen. Users can download excel file by clicking on Download Button present above the displayed information on right hand side of the screen as visible in figure 15 below.
- Under this option, all the information pertaining to one information category can be downloaded in excel.
- Downloaded file will display information with below details:
 - o TSN
 - Information Source
 - Information Description
 - Additional Information Field
 - Information Value

Please note that downloaded excel will not contain submitted feedback. Download of submitted feedback is available in pdf format. (Please refer section 5.2 of this document)



Hom	me > e-Campaign > Significant Transaction > Business Transaction	
	- Business Transaction	Download
	Ali	
	TSN Id : 1020023286706	
	SRI LAKSHMI SRINIVASA WINES	
	Payments made for purchase of alcoholic liquor	
	(TCS Form 27EQ, Section 206C, Collection Code	
	6CA)	
	24,64,130	
	iet ee Page 1 of 1 be bit 10 V	View 1 - 1 of 1
	Bulk Response - Select - V Submit	

Figure 15 Information Detail Download in excel

5.4. Confirmation Response

Option A: Information is correct:

Upon selecting this option, following message displays:





After clicking on Ok button, taxpayer can view the submitted response. Taxpayer can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.



A e-Campaign e-Verification Resource	s Feedback Help
Welcome BOECS8229E (ABC Ltd.)	Logout
Home e-Campaign Significant Transactions Cas	sh Deposit Response Display
XXXXXXXX Bank Account No.: xxxxxxxxx Cash deposits in current account (SFT 003) 11,00,000	Response Information has been confirmed by the taxpayer. <u>View Response</u> Sjuly 2019 12:00 AM
 YYYYYYYY Bank Account No.: yyyyyyyyy Cash deposits in account other than a current account and time deposit (SFT 004) 19,00,000 	

Figure 17 Response display – Option A

Upon clicking "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

Welco	ome BOECS8229E (ABC L			Logout
e-(cant Transactions Info	mation Summary Information Detail Response Display	
		 Confirmation Re 	sponse Display	
	Cash Deposit	Response	Information is correct	
		Additional Details	N.A	
	XXXXXXXX Bank	Information Confirmed	12,00,000	
	Account No.: xxxxxx Cash deposits in curr		Cancel	
	11,00,000			
	YYYYYYYYY Bank Account No.: yyyyyy Cash deposits in acc account and time dep 19,00,000	ount other than a current		

Figure 18 Submitted Response – Option A

Option B: Information is not fully correct

The Taxpayer can select this option in case the Information belongs to the Taxpayer, but all the attributes of the Information are not correct. While choosing this option Taxpayer is expected to provide correct information as per his records.

Please update the information.								
Information Details Cash deposits in current account SFT-003(P)								
Information Source	Account Number	Information Value (₹)						
State Bank of India (AABBC1111A.AB123)	12345678910	12,00,000						
	Submit Cancel							

Figure 19 Option 'B'

After submitting the above response, taxpayer can view the submitted response. He can perform below mentioned activities on this screen.



- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

Â	e-Campaign	e-Verification	Resources	Feedback	Help					
Welco	me BOECS8229E (AB	C Ltd.)								Logout
Hom	e e-Campaign	Significant Transac		Response Information has b Jiew Response 5 July 2019 - 12:00	Change F	by the taxpayer	r			
	YYYYYYYY Ban Account No.: yyyy Cash Deposit in B 19,00,000	ууууу	>							

Figure 20 Response Display – Option B

By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

Â					
Welcom	e BOECS8229E (ABC Ltd				Logout
e-Co	nfirmation Significa		nation Summary	Information Defail Response Display	
← 0	ash Deposit	Response	Information is not	fully correct	
		Additional Details	Account No.	234567345547	
0	XXXXXXXX Bank Account No.: xxxxxxx Cash Deposit in Bank	Information Confirmed	Information Value	11,00,000	
	11,00,000			Cancel	
	YYYYYYYYY Bank Account No.: yyyyyyyy Cash Deposit in Bank 19,00,000				

Figure 21 Submitted Response - Option B

Option C: The Information relates to other person/year

The Taxpayer can select this option in case the Taxpayer is aware of the Information, but it does not belong to him completely e.g. such instances may arise due to joint ownership of property or joint holding of accounts or other assets. While choosing this option Taxpayer is expected to provide correct and complete information of other person(s) to whom the Information pertains (i.e. PAN, relationship, FY etc).

Please provide further details.							
Information Details	Cash deposit in Current Accoun SFT-003						
- Self/Other Person - 🔻	- Self/Other Person - Enter PAN PAN Name - Relationship of Other Person - - F.Y Enter Amount						
Add Row Delete							
Submit							

Figure 22 Option 'C'



After clicking on submit button, taxpayer can view the submitted response. He can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

8	e-Campaign e-Verification	Resource	s Feedback	Help			
elcome	e BOECS8229E (ABC Ltd.)						Logo
Home	> e-Campaign > Significant Transaction	is Cas	h Deposit Respo	oonse Display			
🗲 Ca	ash Deposit						
	XXXXXXX Bank Account No.: x000000000000 Cash Deposit in Bank Account 11,00,000		Response Amount of XXXX I to other Person/Ye <u>View Response</u> 5 july 2019 . 12:00 A	Change Response]		
	YYYYYYYY Bank	,					

Figure 23 Response Display - Option C

By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

	Confirmation Response Disp Response	lay Information relates to	other Dereen Veer					
		Self/Other Person	Person PAN & Name	Relationship	F.Y.	Amount		
	Additional Details	Self	NA	NA	2017-18	5,00,000		
		Other Person	AMPPL5544K (SURESH KUMAR)	Parent	2017-18	4,00,000		
	Information Confirmed	3,00,000						
			Cancel					
y	>							

Figure 24 View Submitted Response - Option C

Option D: Information is duplicate/included in other displayed information

The Taxpayer can select this option in case the information displayed is already included in any other information or it may be a duplicate information. Taxpayer needs to select the duplicate Information and click on submit button.



Information Details	Information Source	Account Number	Information Value (₹)	Select
Cash deposits in current account SFT-003(P)	State Bank of India (AABBC1111A.AB123)	xxxxxxxxxxxxxxx	11,00,000	
Cash deposits in current account SFT-003(P)	State Bank of India (AABBC1111A.AB123)	xxxxxxxxxxxxxxx	19,00,000	

Figure 25 Option 'D'

After clicking on submit button, taxpayer can view the submitted response. He can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

^	e-Campaign	e-Verification	Resources	Feedback	Help					
Welcome B	OECS8229E (ABC	Ltd.)								Logout
Home A	e-Campaign	Significant Transac	tions Cast	n Deposit Resp	onse Display					
Ac	XXXXXX Bank ccount No.: xxxxx ash Deposit in Ba 1,00,000			Response The information h included in other <u>View Response</u> 5 july 2019 . 12:00	displayed infor <u>Change Re</u>	mation				
Ac	YYYYYYYY Bank ccount No.: yyyyy ash Deposit in Ba 9,00,000	гууу	>							

Figure 26 Response Display - Option D

By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

Welco	me BOECS8229E (ABC I						Logout		
e-C		Confirmat	Information Su		etail Response Display				
-	Cash Deposit	Response	uon Response L		ate/ included in other displayed information				
				Information Source	State Bank of India (AABBC1111A.AB123)				
		Additional Deta	Additional Details	Key Identifier	XXXXXXXXXXXXX				
C	XXXXXXXX Bank Account No.: xxxxxx			Information Value	11,00,000				
	Cash Deposit in Ban	Information Co	onfirmed	1,00,000					
	11,00,000		Back						
	YYYYYYYY Bank Account No.: yyyyyy Cash Deposit in Ban 19,00,000		>						

Figure 27 View Submitted Response - Option D

Option E: Information is Denied

In case the Taxpayer wants to disagree with the Information displayed, Option E may be selected for submission of feedback response.



Thank you for your feedback.	
Your feedback will be shared with the information source for comments/response.	
Ok	

Figure 28 Option "E"

After clicking on Ok button, taxpayer can view the submitted response. Taxpayer can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

	e-Campaign	e-Verification	AIS	Resources	Feedback	Help
Welcor	ne BOECS8229E (AB	C Ltd.)				Logout
Hom	e e-Campaign Cash Deposit	Significant Transac	ctions > (Cash Deposit	Response Displa	
	TSN Id : 1018000 XXXXXX Bank Account No.: xxx Cash Deposit in E 11,00,000	XXXXXXXXXXXX		Response The Informa <u>View Respo</u> 5 july 2019 .	ition was denied b nse <u>Change</u>	y the taxpayer. Response
	TSN Id : 1018000 YYYYYYYYY Bar Account No.: yyyy Cash Deposit in E 19,00,000	ik /yyyyy	>			

Figure 29 Response Display - Option E

By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

*				
	e BOECS8229E (ABC Ltd			Logout
Home e-Campaign Cash Deposit Additional Details		Response	Information is denied	
0	TSN Id : 101800002 XXXXXXX Bank Account No.: xxxxxxx	Additional Details Information Confirmed	NA NA Back	
	Cash Deposit in Bank A	Account	5 July 2019 . 12:00 AM	
0	TSN Id : 101800002 YYYYYYYY Bank Account No.: yyyyyyyy Cash Deposit in Bank A 19,00,000			

Figure 30 View Submitted Response - Option E



5.5. Filter

Taxpayer can also filter the information under the Information level screen to identify the total number of feedback response provided by him under which different feedback categories. Filter options will be as follows:

- o All
- \circ Confirmed
- \circ Corrected
- o Duplicate
- o Other Person/Year
- o Denied
- o Pending

ash Deposit			Download 🕞 Uplo
Select Filters		~	
STSN Id : 10			
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			
Account No			
Cash depos			
11,00,000 Duplicate			
Other Person/Ye	ar		
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			
Account No			
Cash depos			
11,00,000	00		



6. e-Campaign- Non-Filing of Return

Transactions of the taxpayer who have not filed return of income for a specific assessment year and have potential tax liability or who are under obligation to file return of income, are displayed for feedback.

This e-campaign is intended to examine whether the identified person who has not yet filed return of income for assessment year 2019-20 is liable to file the same

Upon clicking **e-Campaign** on Compliance Portal landing page, below screen displays.



	Madeation Alto I		Mate			
e-Campaign e come BOECS8229E (ABC Ltd		Resources Feedback	Help		Logout	
ome e-Campaign						
Ŕ	Ъ	K	3		Ъ	
e-Camj	aign	e-Carr	npaign	e-Campaign		
Significant Tr			of Return	High Value Tr		
Y. 2019-20	Pending	F.Y. 2018-19	Pending	F.Y. 2018-19	Pending	
		F.Y. 2017-18	Submitted			

Figure 32 e-Campaign - Non-Filing of Return

Upon clicking **Financial Year under the "e-Campaign, Non-Filing of Return"** as shown above, the following options are displayed:

- Response on Filing of Income Tax Return
- Information Confirmation

	e-Campaign	e-Verification	Resources	Feedback	Нер
Welcor	me BOECS8229E (AB	BC Ltd.)			Logout
Hom	e 🔪 e-Campaign	Non-Filing of Retu	Im		
		Campaign ng of Income Tax	Return	F.Y. 2018-15	e-Campaign Information Confirmation
					Back

Figure 33 Non-Filing of Return – Two Options



6.1. Response on Filing of Income Tax Return

Click on respective **Financial Year under the "e-Campaign, Response on filing of Income Tax Return"** as shown above, to submit the response relating to filing of Income Tax Return.

The response about filing of return can be submitted as under:

Step 1: Under the **Response** column, the drop-down list provides the following options:

- ITR has been filed
- ITR has not been filed

合	e-Campaign	e-Verification	Resources	Feedback	Help						
Welcome BOECS8229E (ABC Ltd.)											
Hom	/ 5	turn Response	on Filing of Income eturn	e Tax Return							
R	esponse	Reason		Mode		Date	Acknowledgement Number	Circle/Ward and City			
	- Select Response - 🔻 - Select Re		ason -	• Sele	- Select Mode 🔻	Enter Date	Enter Acknowledgement I	Enter Circle/Ward & City			
	- Select Response - ITR has been filed ITR has not been filed	Enter Your F	Remarks		Submit	Back					

Figure 34 Response on Filing of Return

- If the taxpayer selects 'ITR has been filed', Taxpayer need to provide the following information:
 - Mode of filing (paper or e-filed)
 - \circ Date of filing
 - o Acknowledgement Number
 - Circle/Ward and City (only if mode of filing is paper filed)

Note: For the 'ITR has been filed' response, ITD will verify whether Return has been filed or not. If any discrepancy is found, the taxpayer will receive a notification for providing correct acknowledgement number.

• If the taxpayer chooses the option '**ITR has not been filed'**, then the next step is to provide one of the following reasons, using the drop-down list:

e e	-Campaign e	-Verification	Resources	Feedback	Help					
elcome BC	ECS8229E (ABC Ltd.)								
Home Non-Filing of Return Response on Filing of Income Tax Return Response on Filing of Income Tax Return										
Respon		Reason		Mode		Date		Acknowledgement Number	Circle/Ward and City	
- Sele	ect Response - 🔻	- Select Reas	son -	• Sele	ct Mode 🔻	Enter Date		Enter Acknowledgement I	Enter Circle/Ward & City	
Remark	s	- Select Real Return under Not liable to		ne	Submit	Back				

Figure 35 Select Reason



- Return under preparation: If the return of the taxpayer is under preparation and could not be filed so far because of any reason, the taxpayer should select this option and then click Submit.
- **Not liable to file return of income:** When the taxpayer claims that he is not liable to file return of income, this option should be selected by clicking Submit button

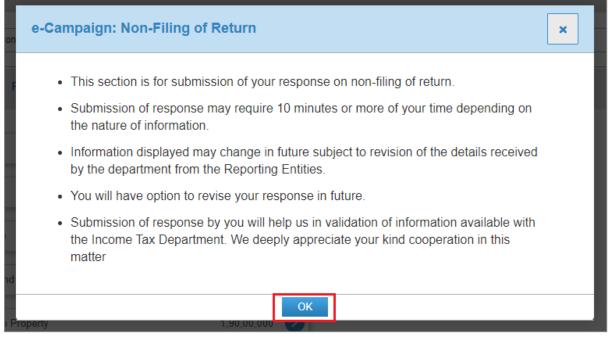
¥	e-Campaign e-	-Verification Resources	Feedback							
Velcome BOECS8229E (ABC Ltd.)										
e-Campaign Non-Filing of Return Response on Filing of Income Tax Return										
~	Response on Filing of	f Income Tax Return								
R	esponse	Reason	Mode	Date	Acknowledgement Number	Circle/Ward and City				
	- Select Response - 🔻 🛛 - Select Reason -	- Select Mode 🔻	Enter Date	Enter Acknowledgement I	Enter Circle/Ward & City					
R	emarks	- Select Reason - Return under preparation Not liable to file return of income				·				
		Not hable to me return of income	Submit	Back						

Figure 36 Select Reason

After submitting the response on filing of Income Tax Return, taxpayer needs to click on 'Back' button. This navigates the taxpayer to e-Campaign – Non-filing of Return screen. To complete the response, taxpayer needs to submit feedback against information by clicking 'Information Confirmation'.

6.2. Information Confirmation

Taxpayer needs to click on Financial Year under **e-Campaign Information Confirmation**. The advisory message displays as provided in screen below. On clicking "OK" button taxpayer can view information Summary.





Upon clicking OK button in above screen, the Information summary screen displays having aggregated summary of all information. These information are available for submission of Response. To View details of the information, taxpayer needs to click on ">" button to view information detail.



Home > e-Campaign > Non-Filing of Return	Information Confirmation	
Information Summary Financial Year	2018-19	Response Summary
Business Transaction	1,65,94,425	
Cash Deposit	1,66,02,000 📎	
Cash Withdrawal	48,54,000	
	re ee Page 1 of 1 is in 10 V	View 1 - 3 of 3
	Back	

Figure 38 Information Summary

Interpretation of different colours/icons displayed against each information is as below:

0	User has confirmed all information records (Option A is selected)
()	User has provided response on all information records and has requested modification of information (Option B, C, D, E selected)
\bigcirc	User has submitted response on partial information records
	User has seen the information, but response not submitted
0	User has not seen the information

6.3. Response Summary

From this section taxpayer can download an acknowledgment in pdf format for the response submitted.

- Response Summary pdf will display the submitted response with feedback date.
- Feedback shall be displayed response option wise.
- In case taxpayer has not submitted the response, information shall be displayed under the head 'Response yet to be submitted'.
- In case taxpayer had submitted response for the same information twice, Response Summary shall contain response details with latest feedback date.



Home > e-Campaign > N	on-Filing of Return Information Confirmation	
Information Summary	Financial Year 2018-19	Response Summary 🔒
Business Transaction	1,65,94,425 📎	
Cash Deposit	1,66,02,000 📀	
Cash Withdrawal	48,54,000	
		View 1 - 3 of 3
	Back	

Figure 39 Response Summary

Information summary- The information(s) are available for submission of response. To View details of the information, taxpayer needs to click on the ">" button to view information detail.

6.4. Information Detail

Upon clicking the ">" button, Taxpayer gets navigated to Information details. Taxpayer can submit the information in bulk on individual.

Bulk Facility

To submit the information in bulk Taxpayer needs to select multiple transactions at a time and also, he can select only two feedback options to submit the response in bulk: -

- Information is correct and
- Information is denied

-	Cash Deposit		
		Select All Information	٣
	TSN Id : 10180000 XXXXXXX Bank Account No.: xxxxx Cash deposits in cu	000000000	•
	11,00,000		
	XXXXXXXX Bank Account No.: xxxxx		

Figure 40 Selecting the Information



formation relates to other Person/Yea	ır 💿 💋
TSN ld : 101800006	
XXXXXXX Bank	
Account No.: xxxxxxxxxxxxx	
Cash deposits in current account (SFT 00	3)
11,00,000	
Information is duplicate	0
TSN Id : 101800007	
XXXXXXX Bank	
Account No.: xxxxxxxxxxxxx	
Cash deposits in current account (SFT 00	3)
11,00,000	~/
Information is denied	<
Bu	k Response
	_

Figure 41 Bulk Response

For Individual Response on each transaction

To submit the Feedback on each transaction one by one user needs to follow below procedure: -

Taxpayer needs to click on ">" button to view the feedback options as visible in the screen below.

← Cash Deposit	Downlo	ad 🕞 Upload 🕞
Select Filters		
TSN Id : 101800002	A Information is correct	6
XXXXXXX Bank Account No.: xxxxxxxxxxxxxxx	B Information is not fully correct	6
Cash deposits in current account (SFT 003) 11,00,000	C Information relates to other Person/Year	0
	D Information is duplicate/ included in other displayed information	6
	E Information is denied	6

Figure 42 Feedback Options

Interpretation of different colours/icons displayed against each information is as below:

0	User has confirmed the information (Option A is selected)
()	User has not confirmed the information and has requested modification of information (Option B, C, D, E selected)
	User has seen the information, but response not submitted
0	User has not submitted response on information



Note: - The feedback options are displayed on each Information detail. Taxpayer can select only one of the available options for submitting feedback.

- A. Information is correct.
- B. Information is not fully correct.
- C. Information relates to other person/year.
- D. Information is duplicate/included in other displayed information.
- E. Information is denied.

The taxpayer may submit his feedback by clicking on any of the above aforesaid 5 options. The taxpayercan view the rationale of feedback option by clicking the **"i"** option on the screen as shown below.

← Cash Deposit		
TSN Id : 101800002	A Information is correct	6
XXXXXXX Bank Account No.: xxxxxxxxxxxx Cash deposits in current account (SFT 003)	B Information is not fully correct	The Information is correct: The Information displayed is Correct and it belongs to the Taxpayer.
11,00,000	C Information relates to other Person/Year	U
	D Information is duplicate/ included in other displayed	l information
	E Information is denied	6

Figure 43 List of information options

Facility to download information in an excel

- Excel download facility is available on Information Detail screen. Users can download excel file by clicking on Download Button present above the displayed information on right hand side of the screen as visible in figure 44 below.
- Under this option, all the information pertaining to one information category can be downloaded in excel.
- Downloaded file will display information with below details:
 - o TSN
 - Information Source
 - Information Description
 - o Additional Information Field
 - Information Value

Please note that downloaded excel will not contain submitted feedback. Download of submitted feedback is available in pdf format. (Please refer section 6.3 of this document)





Hor	ne 🖉 e-Campaign 🖉 Non-Filing of Return 🖉 Information Confirmation 💙 Business Transaction								
	← Business Transaction								
TSN Id : 1119034576050 AGRA DEVELOPMENT AUTHORITY Payments made for obtaining lease/license/rights etc. for parking lot (TCS Form 27EQ, Section 206C, Collection Code 6CF) 1,65,94,425									
	i < < Page 1 of 1 >> >> 10 V View 1 - 1 o	E1							
	Bulk Response - Select - V Submit								
	Back								

Figure 44 Information Detail Excel download

6.5. Confirmation Response

Option A: Information is correct:

Upon selecting this option, following message displays:





After clicking on OK button, taxpayer can view the submitted response. Taxpayer can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

合	e-Campaign	e-Verification	Resources	Feedback	Help				
Weld	ome BOECS8229E (AB	C Ltd.)							Logout
	me e-Campaign	> Non-Filing of Return	n > Information	Confirmation	Cash Deposit	Response Displa	ay		
	 XXXXXXX Bank Account No.: xxxx 	xxxxxxxxxxx urrent account (SFT (003)	Response Information ha <u>View Respons</u> 5 july 2019 . 1	e <u>Change</u>	ed by the taxpayer. <u>Response</u>]		

Figure 46 Response display – Option A



Upon clicking "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

8				Help
Welcor	me BOECS8229E (ABC L			Logout
e-C		cant Transactions Info	rmation Summary Information Detail Response Display	
		V Confirmation Re	sponse Display	
(Cash Deposit	Response	Information is correct	
		Additional Details	NA	
	XXXXXXX Bank	Information Confirmed	12,00,000	
	Account No.: xxxxxx Cash deposits in cur	ic	Cancel	
	11,00,000			
	YYYYYYYYY Bank Account No.: yyyyyy Cash deposits in acc account and time dej 19,00,000	count other than a current		

Figure 47 Submitted Response – Option A

Option B: Information is not fully correct

The Taxpayer can select this option in case the Information belongs to the Taxpayer, but all the attributes of the Information are not correct. While choosing this option Taxpayer is expected to provide correct information as per his records.

Please update the information.						
Information Details	Cash deposits in current account SFT-003(P)					
Information Source	Account Number	Information Value (₹)				
State Bank of India (AABBC1111A.AB123)	12345678910	12,00,000				
	Submit Cancel					

Figure 48 Option 'B'

After submitting the above response, taxpayer can view the submitted response. He can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.



8	e-Campaign	e-Verification	AIS	Resources	Feedback	Help
Welcor	ne BOECS8229E (AB	C Ltd.)				Logout
Hom	e e-Campaign Cash Deposit XXXXXX Bank Account No.: xxx Cash Deposit in E 11,00,000 YYYYYYYY Bar Account No.: yyy Cash Deposit in E	Significant Transact	tions	Cash Deposit Response Information View Respc 5 July 2019	has been updated nse <u>Change R</u>	by the taxpayer
	Account No.: yyy	уууууу	>			

Figure 49 Response Display – Option B

By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

🐴 e-Campa					Help
Welcome BOECS822	29E (ABC Ltd.				Logout
e-Confirmation	Significar			Information Detail Response Display	
🔶 Cash Deposi	it	Confirmation Res Response	Information is not	fully correct	
		Additional Details	Account No.	234567345547 11,00,000	
Account N Cash Dep	lo.: xxxxxxxx	Information Confirmed	11,00,000		
11,00,00				Cancel	
	lo.: yyyyyyyyy osit in Bank A				

Figure 50 Submitted Response - Option B



Option C: The Information relates to other person/year

The Taxpayer can select this option in case the Taxpayer is aware of the Information, but it does not belong to him completely e.g. such instances may arise due to joint ownership of property or joint holding of accounts or other assets. While choosing this option Taxpayer is expected to provide correct and complete information of other person(s) to whom the Information pertains (i.e. PAN, relationship, FY etc).

Γ	Please provide further details.		
	Information Details	Cash deposit in Current Accoun SFT-003	
	- Self/Other Person - 🔻	Enter PAN PAN Name - Relationship of Other Person - T - F.Y T Enter Amount	1
	Add Row Delete]
		Submit	

Figure 51 Option 'C'

After clicking on submit button, taxpayer can view the submitted response. He can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

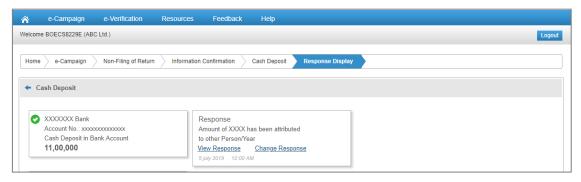


Figure 52 Response Display - Option C

By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

					Logout				
· · · · · · · · · · · · · · · · · · ·									
 Confirmation Response Displa 									
Response	Information relates to o	other Person/Year							
A duble of Distribute	Self/Other Person PAN & Nan Person		Relationship	F.Y.	Amount				
Additional Details	Self	NA	NA	2017-18	5,00,000				
	Other Person	AMPPL5544K (SURESH KUMAR)	Parent	2017-18	4,00,000				
Information Confirmed 3,00,000									
Cancel									
>									
F	Response Additional Details Information Confirmed	Response Information relates to or Additional Details Self/Other Person Self Other Person 3,00,000	Set Information relates to other Person/Year Additional Details Set//Other Person Person PAN & Name Set NA Other Person AMPPL5544K (SURESH KUMAR) Information Confirmed 3.00.000 Cancel	Set Information relates to other Person/Year Additional Details Set//Other Person Person PAN & Name Relationship Set/ NA NA NA Other Person AMPPL5544K (SURESH KUMAR) Parent 3.00.000 Cancel Cancel	Response Information relates to other Person/Year Self/Other Person Person PAN & Name Relationship F.Y. Self NA NA 2017-18 Other Person AMPPL5544K (SURESH KUMAR) Parent 2017-18 offer Person AMPPL5544K (SURESH KUMAR) Parent 2017-18				

Figure 53 View Submitted Response - Option C



Option D: Information is duplicate/included in other displayed information

The Taxpayer can select this option in case the information displayed is already included in any other information or it may be a duplicate information. Taxpayer needs to select the duplicate Information and click on submit button.

Please select primary information from the displ				
Information Details	Information Source	Account Number	Information Value (₹)	Select
Cash deposits in current account SFT-003(P)	State Bank of India (AABBC1111A.AB123)	xxxxxxxxxxxxxx	11,00,000	
Cash deposits in current account SFT-003(P)	State Bank of India (AABBC1111A.AB123)	xxxxxxxxxxxxxx	19,00,000	
	Submit			

Figure 54 Option 'D'

After clicking on submit button, taxpayer can view the submitted response. He can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

	e-Campaign	e-Verification	Resources	Feedback	Help	
Welcon	ne BOECS8229E (AB	C Ltd.)				Logout
Home	/	Non-Filing of Return	Information	Confirmation	Cash Deposit	Response Display
- (Cash Deposit					
	XXXXXXX Bank Account No.: xxx Cash Deposit in B 11,00,000		T ir ⊻	Response The information h ncluded in other iew Response july 2019 . 12:00	displayed infor Change Re	rmation

Figure 55 Response Display - Option D

By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

Â						
Welcon	ne BOECS8229E (ABC					Logout
e-Co			Information Sum		tetail Response Display	ļ
- (Cash Deposit	Response		Information is duplic	cate/ included in other displayed information	
				Information Source	State Bank of India (AABBC1111A.AB123)	
		Additional Detai	ls	Key Identifier	XXXXXXXXXXXXX	
	XXXXXXXX Bank Account No.: xxxxx			Information Value	11,00,000	
	Cash Deposit in Ba	Information Con	firmed	1,00,000		
	11,00,000				Back	
	YYYYYYYYY Bank Account No.: yyyyy Cash Deposit in Ba 19,00,000	уууу	>			

Figure 56 View Submitted Response - Option D



Option E: Information is Denied

In case the Taxpayer is not aware of the Information displayed, Option E may be selected for submission of feedback response.

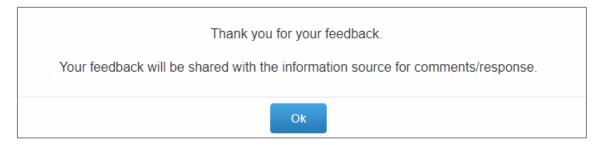


Figure 57 Option "E"

After clicking on Ok button, taxpayer can view the submitted response. Taxpayer can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

^	e-Campaign	e-Verification	Resources	Feedback	Help					
Velcom	e BOECS8229E (ABC	C Ltd.)								Logout
Home	e-Campaign	> Non-Filing of Return	Information	Confirmation	Cash Deposit	Response Disp	lay			
0	TSN Id : 10180000 XXXXXXX Bank	12		Response he Information v			1			

Figure 58 Response Display - Option E

By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

🐴 e-Campaign ε	-Verification Reso	urces Feedback Help
/elcome BOECS8229E (ABC Ltd		Lo
Home e-Campaign	×	
	Confirmation Re	esponse Display
 Cash Deposit 	Response	Information is denied
	Additional Details	N.A
TSN ld : 101800002	Information Confirmed	N.A
XXXXXXX Bank Account No.: xxxxxxx		Back
Cash Deposit in Bank a		
TSN Id : 101800002 YYYYYYYY Bank Account No.: yyyyyyyy Cash Deposit in Bank, 19,00,000		

Figure 59 View Submitted Response - Option E



6.6. Filter

Taxpayer can also filter the information under the Information level screen to identify the total number of feedback response provided by him under which different feedback categories. Filter options will be as follows:

- o All
- \circ Confirmed
- \circ Corrected
- o Duplicate
- o Other Person/Year
- $\circ \quad \text{Denied} \quad$
- o Pending

	e-Campaign	e-Ventication	AIS	Requests	Resources	Feedback	Help		
m	e BOECS8229E (A	BC Ltd.)							Log
me	> e-Campaign	Non-Filing of Retu	m) Inf	ormation Confirmatio	n Cash Depo	sit			
(Cash Deposit							Download 🕞 Uple	ad 🔒
		Select Filters			Ŧ				
		AI		A		1			
	💙 TSN Id : 10	-							
	Account N	Confirmed							
	Cash depo	Corrected							
	11,00,00	Duplicate							
	🔿 TSN 1d : 101	Other Person	/Year						
	X0000000	Denied							
	Account N	Pending							
	Cash depo								
	11,00,000								

Figure 60 Filter Option



7. e-Campaign- High Value Transactions

Certain transactions of the taxpayer reported in their ITR which have been found to be inconsistent with the information received from the third party for a specified Assessment Year are displayed to the taxpayer for feedback These are displayed in the form of Information Summary.

Upon clicking e-Campaign on Compliance Portal landing page, below screen is displayed.

Compliant Portal	ce				Insight 찾
e-Campaign e-Verifi	cation AIS F	tesources Feedback	Help		Logout
iome e-Campaign					
e-Campaign Significant Transa			npaign g of Return	e-Camp High Value Tr	
EY. 2019-20	Pending	F.Y. 2018-19	Pending	F.Y. 2018-19	Pending
		F.Y. 2017-18	Submitted		

Figure 61 e-Campaign Page

7.1. Information Summary

Taxpayer needs to click on Financial Year under **High Value Transactions**. The advisory message displays as provided in screen below. On clicking "OK" button, taxpayer can view information Summary.

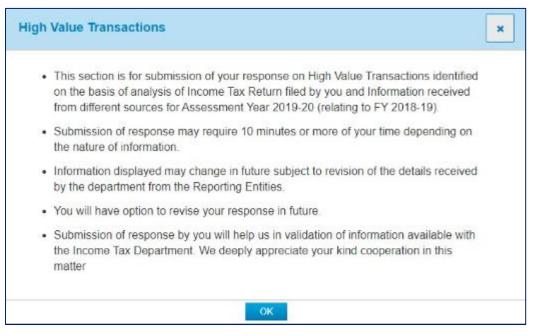


Figure 62 Guidance Note



Upon clicking on "OK" button in above screen, following detail displays to the Taxpayer: -

Compliance Portal		Insight 🔀
A e-Campaign e-Verification AIS Resources	Feedback Help	
Welcome BOECS8229E (ABC Ltd.)		Logout
Home e-Campaign High Value Transactions		
Information Summary Financial Year 2018-19		Response Summary
📀 Cash Deposit	30,00,000	
Salary	7,50,000	
Credit card expenditure	15,00,000	
Purchase of Mutual Fund	67,00,000 🔊	
$\hat{\zeta}_{i,i}^{(*)}$ Purchase of Immovable Property	1,90,00,000	

Figure 63 Information Summary

Interpretation of different colours/icons displayed against each information is as below:

0	User has confirmed all information records (Option A is selected)
()	User has provided response on all information records and has requested modification of information (Option B, C, D, E selected)
0	User has submitted response on partial information records
ightarrow	User has seen the information, but response not submitted
0	User has not seen the information

7.2. Response Summary

From this section taxpayer can download an acknowledgment in pdf format for the response submitted.

• Response Summary pdf will display the submitted response with feedback date.



- Feedback shall be displayed response option wise.
- In case taxpayer has not submitted the response, information shall be displayed under the head 'Response yet to be submitted'.
- In case taxpayer had submitted response for the same information twice, Response Summary shall contain response details with latest feedback date.

Home e-Campaign High Value Transactions		
Information Summary Financial Year 2018-19		Response Summary
Income on Securities Transaction (Delivery Based)	6,38,93,482	
	$(< << Page 1 of 1 >> >1 10 \vee$	View 1 - 1 of 1
	Back	

Figure 64 Response Summary

Information summary- The information(s) are available for submission of response. To View details of the information, taxpayer needs to click on the ">" button to view information detail.

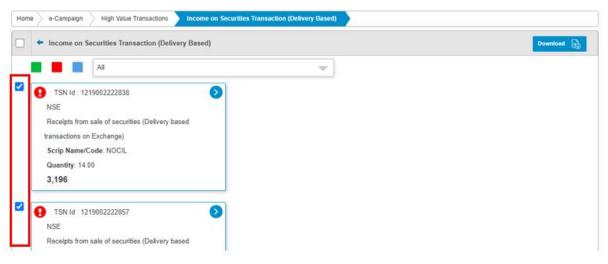
7.3. Information Detail

Upon clicking the ">" button, Taxpayer gets navigated to Information details. Taxpayer can submit the information in bulk on individual.

Bulk Facility

To submit the information in bulk Taxpayer needs to select multiple transactions at a time and also, he can select only two feedback options to submit the response in bulk: -

- Information is correct and
- Information is denied







	TSN Id : 1219002231352	
	NSE	
	Receipts from sale of securities (Delivery based	
	transactions on Exchange)	
	Scrip Name/Code: MARUTI	
	Quantity: 74.00	
	5,48,189	
	TSN Id : 1219002231384	
	NSE	
	Receipts from sale of securities (Delivery based	
	transactions on Exchange)	
	Scrip Name/Code: TCS	
	Quantity: 12.00	
	24,056	
		14 44 Page 1 of 10 P> P1 10 V
F	D. #. D	ponse - Select - V Submit
	Bulk Res	- Select -
		A. Information is correct E. Information is denied
		Back

Figure 66 Bulk Response

For Individual Response on each transaction

To submit the Feedback on each transaction one by one user needs to follow below procedure: -

Taxpayer needs to click on ">" button to view the feedback options as visible in the figure 63 below.

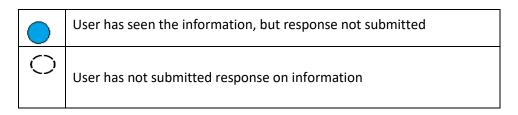
Hom	ne 🖉 e-Campaign 🖉 High Value Transactions 🔪 Income on Securities Transaction (Delivery Based)	
	 Income on Securities Transaction (Delivery Based) 	Download 🕞
	TSN Id : 1219002222838 NSE Receipts from sale of securities (Delivery based transactions on Exchange) Scrip Name/Code: NOCIL	
	Quantity: 14.00 3,196	
	TSN Id : 1219002222857 >	

Figure 67 Information Detail Excel download

Interpretation of different colours/icons displayed against each information is as below:

0	User has confirmed the information (Option A is selected)
()	User has not confirmed the information and has requested modification of information (Option B, C, D, E selected)





Note: - The feedback options are displayed on each Information detail. Taxpayer can select only one of the available options for submitting feedback.

- A. Information is correct.
- B. Information is not fully correct.
- C. Information relates to other person/year.
- D. Information is duplicate/included in other displayed information.
- E. Information is denied.

The taxpayer may submit his feedback by clicking on any of the above aforesaid 5 options. The taxpayer can view the rationale of feedback option by clicking the "i" option on the screen as shown below.

← Cash Deposit		
TSN Id : 101800002	A Information is correct	6
XXXXXXX Bank Account No.: xxxxxxxxxxx	B Information is not fully correct	The Information is correct: The Information displayed is Correct and it belongs to the Taxpayer.
Cash deposits in current account (SFT 003) 11,00,000	C Information relates to other Person/Year	U
	D Information is duplicate/ included in other displayed	information
	E Information is denied	3



Facility to download information in an excel

- Excel download facility is available on Information Detail screen. Users can download excel file by clicking on Download Button present above the displayed information on right hand side of the screen as visible in figure 69 below.
- Under this option, all the information pertaining to one information category can be downloaded in excel.
- Downloaded file will display information with below details:
 - o TSN
 - Information Source
 - o Information Description
 - o Additional Information Field
 - o Information Value

Please note that downloaded excel will not contain submitted feedback. Download of submitted feedback is available in pdf format. (Please refer section 7.2 of this document)

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Hom	e >	e-Campaign	High Value Transactions	Income on Se	curities Transaction (Deliv	ery Based)	
	+	Income on Se	ecurities Transaction (Delive	ery Based)			Download 🕞
			All			-	
	Ø		9002222838	٥			
		NSE					
			f securities (Delivery based				
		transactions on					
		Scrip Name/Co	ode: NOCIL				
		Quantity: 14.00	0				
		3,196					

Figure 69 Information details download in excel

7.4. Confirmation Response

Option A: Information is correct:

Upon selecting this option, following message displays:



Figure 70 Option 'A'

After clicking on Ok button, taxpayer can view the submitted response. Taxpayer can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

Cash Deposit		
XXXXXXXX Bank Account No.: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Response Information has been confirmed by the taxpayer. <u>View Response</u> 5 july 2019 . 12:00 AM	
YYYYYYYYY Bank Account No.: yyyyyyyyy Cash deposits in account other than a current account and time deposit (SFT 004) 19,00,000		

Figure 71Response display – Option A



Upon clicking "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

~				Help
Welcor	me BOECS8229E (ABC L			Logout
e-C			mation Summary Information Detail Response Display	
		Confirmation Re Response	sponse Display Information is correct	
		Additional Details	N.A	
	XXXXXXX Bank	Information Confirmed	12,00,000	
	Account No.: xxxxxx Cash deposits in curr		Cancel	
	11,00,000			
	YYYYYYYYY Bank Account No.: yyyyyy Cash deposits in acc account and time de 19,00,000	count other than a current		

Figure 72 Submitted Response – Option A

Option B: Information is not fully correct

The Taxpayer can select this option in case the Information belongs to the Taxpayer but all the attributes of the Information are not correct. While choosing this option Taxpayer is expected to provide correct information as per his records.

Please update the information.				
Information Details	Cash deposits in current account SFT-003(P)			
Information Source	Account Number	Information Value (₹)		
State Bank of India (AABBC1111A.AB123)	12345678910	12,00,000		
	Submit Cancel			

Figure 73 Option 'B'

After submitting the above response, taxpayer can view the submitted response. He can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

			9
XXXXXXX Bank Account No.: xxxxxxxxxxx Cash Deposit in Bank Account 11,00,000		Response Information has been updated by the taxpayer View Response Change Response 5 July 2019 . 12:00 AM	
YYYYYYYYY Bank Account No.: yyyyyyyyy Cash Deposit in Bank Account 19,00,000	>		

Figure 74 Response Display – Option B

By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.



~		rification Resources Feedback Help					
Welco	ome BOECS8229E (ABC Lt			Logout			
e-C	Confirmation Signific		Information Detail Response Display				
-	Cash Deposit		fully correct				
Welcome BOECS8229E (ABC Ltd.)							
	11,00,000						
	e-Confirmation Significat Cash Deposit XXXXXXX Bank Account No: xxxxxx Cash Deposit in Bank 11,00,000 YYYYYYYY Bank Account No: yyyyyyyy Cash Deposit in Bank	11,00,000					
		·	Cancel				
	Account No.: yyyyyyy Cash Deposit in Bank						

Figure 75 Submitted Response - Option B

Option C: The Information relates to other person/year

The Taxpayer can select this option in case the Taxpayer is aware of the Information, but it does not belong to him completely e.g. such instances may arise due to joint ownership of property or joint holding of accounts or other assets. While choosing this option Taxpayer is expected to provide correct and complete information of other person(s) to whom the Information pertains (i.e. PAN, relationship, FY etc).

Γ	Please provide further details.			
	Information Details	Cash deposit in Current Accoun SFT-003		
	- Self/Other Person - 🔻	Enter PAN PAN Name	- Relationship of Other Person - 🔻	- F.Y Enter Amount
	Add Row Delete			
		Submit		

Figure 76 Option 'C'

After clicking on submit button, taxpayer can view the submitted response. He can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

XXXXXXX Bank Account No.: xoocococococo Cash Deposit in Bank Account 11,00,000		Response Amount of XXXX has been attributed to other Person/Year <u>View Response</u> <u>Change Response</u>	
YYYYYYYY Bank Account No.: yyyyyyyyy Cash Deposit in Bank Account 19,00,000	>	5 july 2019 . 12:00 AM	

Figure 77 Response Display - Option C



By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

	Verification Resources F	eedback Help								
						Logout				
	✓ Confirmation Response Disp	ay								
nk xxxxxxx in Bank	Response	Information relates to o	other Person/Year							
	Additional Details	Self/Other Person	Person PAN & Name	Relationship	F.Y.	Amount				
	Additional Details	Self	NA	NA	2017-18	5,00,000				
		Other Person	Other Person AMPPL5544K (SURESH KUMAR) Parent		2017-18	4,00,000				
	Information Confirmed	3,00,000								
	Cancel									
Bank yyyyyyyy in Bank A										

Figure 78 View Submitted Response - Option C

Option D: Information is duplicate/included in other displayed information

The Taxpayer can select this option in case the information displayed is already included in any other information or it may be a duplicate information. Taxpayer needs to select the duplicate Information and click on submit button.

	Information Source	Account Number	Information Value (₹)	Select
Cash deposits in current account SFT-003(P)	State Bank of India (AABBC1111A.AB123)	xxxxxxxxxxxxxxx	11,00,000	
Cash deposits in current account SFT-003(P)	State Bank of India (AABBC1111A.AB123)	xxxxxxxxxxxxxxx	19,00,000	

Figure 79 Option 'D'

After clicking on submit button, taxpayer can view the submitted response. He can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.

XXXXXXX Bank Account No.: xxxxxxxxxxx Cash Deposit in Bank Account 11,00,000		Response The information has been marked as already included in other displayed information <u>View Response</u> <u>Change Response</u> <i>5 july 2019</i> . 12:00 AM	
YYYYYYYY Bank Account No.: yyyyyyyyy Cash Deposit in Bank Account 19,00,000	>		_

Figure 80 Response Display - Option D



By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

Welco	ne BOECS8229E (ABC I				Logout
e-C			n Summary Information D	ietaii Response Display	
-	Cash Deposit	Confirmation Respon Response		cate/ included in other displayed information	
	XXXXXXX Bank		Information Source	State Bank of India (AABBC1111A.AB123)	
		Additional Details	Key Identifier	XXXXXXXXXXXXX	
C			Information Value	11,00,000	
	Cash Deposit in Bar	Information Confirmed	1,00,000		
	11,00,000			Back	
	YYYYYYYY Bank Account No.: yyyyyy Cash Deposit in Ban 19,00,000				

Figure 81 View Submitted Response - Option D

Option E: Information is Denied

In case the Taxpayer is not aware of the Information displayed, Option E may be selected for submission of feedback response.

Thank you for your feedback.
Your feedback will be shared with the information source for comments/response.
Ok

Figure 82 Option "E"

After clicking on Ok button, taxpayer can view the submitted response. Taxpayer can perform below mentioned activities on this screen.

- 1. Taxpayer can click on "View Response" hyperlink to view the submitted response as displayed in screen below.
- 2. Taxpayer can change the submitted response by clicking on the hyperlink "Change Response" as displayed in screen below.



	e-Campaign	e-Verification	AIS	Resources	Feedback	Help
Welcon	ne BOECS8229E (AB	C Ltd.)				Logout
Home	e 〉 e-Campaign 〉	Significant Transac	tions	Cash Deposit	Response Display	
0	TSN Id : 1018000 XXXXXX Bank Account No.: xxxx Cash Deposit in B 11,00,000	XXXXXXXXX		Response The Inform <u>View Respo</u> 5 july 2019	ation was denied by onse <u>Change F</u>	
0	TSN Id : 1018000 YYYYYYYYY Bar Account No.: yyyy Cash Deposit in B 19,00,000	ık ууууу	>			

Figure 83 Response Display - Option E

By clicking on "View Response" option from the above screen, the Taxpayer can view the response submitted by him.

⊾ e-Campaign e	-Verification Reso	purces Feedback Help	
elcome BOECS8229E (ABC Ltd			Logout
Home) e-Campaign)	Confirmation Re Response Additional Details Information	Information is denied N.A	
TSN Id : 101800002 XXXXXXX Bank	Confirmed	N.A Back	
Account No.: xxxxxx Cash Deposit in Bank A 11,00,000	Account	5 july 2019 - 12:00 AM	
TSN Id : 101800002 YYYYYYYYY Bank Account No.: yyyyyyyy Cash Deposit in Bank / 19,00,000	y	>	

Figure 84 View Submitted Response - Option E

7.5. Filter

Taxpayer can also filter the information under the Information level screen to identify the total number of feedback response provided by him under which different feedback categories. Filter options will be as follows:

- o All
- \circ Confirmed
- \circ Corrected
- o Duplicate
- o Other Person/Year
- \circ Denied
- \circ Pending



	e-Campaign	e-Verification	AIS	Requests	Resources	Feedback	Help		
com	ne BOECS8229E (A	BC Ltd.)							Loga
iome	e 🔪 e-Campaign	High Value Transa	ctions	Cash Deposit					
- (Cost Doorola								
	Cash Deposit							Download 🕞 Upload	4 🕞
		Select Filters			~				
				A					
	💙 TSN Id: 10	Ali							
	Income Tax Assessmen	Confirmed							
	Refund Am	Corrected							
	Interest on	Duplicate				1			
	(Form 26AS 15,00,000	Other Person	/Year						
	10,00,00	Denied							
	C TSN Id: 10	-							
	Filer Name	Pending							
	Property Ac	teres and a second second second	*****	20000X					

Figure 85 Filter Option

8. e-Campaign – History

CMCPC uses the campaign management approach to contact taxpayers for online submission of response. CMCPC contact taxpayers via electronic mail (e-mail), short text message (SMS), phone calls, notices and letters to visit Compliance Portal and submit response against the identified issue(s).

Taxpayercan access the e-Mails sent to him under e-Campaign module.

Taxpayer can access this page by clicking 'e-Campaign History' on Compliance portal landing page.



Compliance Portal		Insight 🔆								
A e-Campaign e-Verification Resources	Feedback Help									
Welcome BOECS8229E (ABC Ltd.)										
	R									
Annual Information Statement	e-Campaign 3	e-Verification								
\rightarrow	色									
Information Access History	e-Campaign History	e-Verification History								
	导	?								
Resources	Insight Virtual Assistant	Help								

Figure 86 Compliance Portal Landing Page

谷	e-Campaign	e-Verification I	Resources	Feedback	: Help	
Welcom	e BOECS8229E (ABC	C Ltd.)				Logout
Home	e-Campaign Hi	story				
					Year 2020 •	
S. 1	No. Date	DIN	Subject			
1	14-02-20	020 NNNNNNNN	IN Significant	Transactions du	s during FY 2019-20	
2	16-01-20	020 NNNNNNNNN	IN Significant	Transactions du	s during FY 2019-20 - Reminder	
3	10-01-20	020 NNNNNNNNN	IN Non-Filing	of Return for FY	r FY 2018-19	
3	10-01-20	020 NNNNNNNN	IN Non-Filing	of Return for FY	r FY 2018-19 - Reminder	
				Back	Back 1 2 3 Next	

Figure 87 e-Campaign History



9. Help

Upon clicking the **Help** on Compliance portal landing page, taxpayers can access this section to seek assistance from ITD regarding any issue.

		ompliance ortal			Insight 찾
Â	e-Campaign	e-Verification	Resources	Feedback	
Welcome B	30ECS8229E (ABC Ltd.)			Logout
Complia	ince Help Cent	re			
				🔁 Download FAQ	View Ticket Status
Choo	ose Your Ar	ea of Concern			
Over	rview				
Logi	in				
Non-	-filing of Retu	'n			
Reso	ources				
Othe	ers				
				Let us know if it didn't help! Contact Us	

Figure 88 Select category

Steps involved in finding a solution or raise a request for help are as under:

- **Step 1:** Select any issue category from the left navigation bar.
- **Step 2:** Select a sub-category for the category selected in the previous step.

	Compliance Portal		Insigh
e-Campa	ign e-Verification	Resources	Feedback
Icome BOECS822	∋E (ABC Ltd.)		
Compliance Help C	entre		
			Download FAQ View Ticket
Choose Your	Area of Concern		
Overview			
Login			
Non-filing of R	eturn		
Identification of	case		What is a Non-filing of return case?
Case View			How a Non-filing of return case is identified?
Compliance Iss	ue		Why is Non-filing of return case raised against me?
Online Respon	se		Let us know if it didn't help!
Response Histo	лу		
Case Lifecycle			Contact Us
Resources			
Resources Others			

Figure 89 Select sub-category

Step 3: If your issue is still not resolved, click Contact Us.



Let us know if it didn't help!

Contact Us

Figure 90 Contact Us

- **Step 4:** The next screen contains two tabs '**Need help in existing case**' is to be selected if you need help with a specific case, and 'Contact us for any other help' is to be selected for any general help or query.
- **Step 5:** Under the tab that you select, check if 'Your Issue category and sub-category' is correctly tagged, else click on '**Change**' and select again.

Compliance Portal		Insight 🏅
e-Confirmation e-Verification Resources Feedback Help		
come		Log
Compliance Help Center Contact Us		
		Download FAQ View Ticket Statu
Need help in existing case? Contact us for any other help 1. Your Issue Non-filing of Return Response History Enter your message Under your message 0/500	Change	How can I view response history in my Non- filing of return case for each related information? Step 1: Login to the e-filing portal by using the URL https://incometaxindiaefiling.gov.in/ Step 2: Click on the "Compliance" tab. Step 3: Click on e-verification tab Step 4: Click on view button against the case Step 5: Click on view button against the related information What is a response history? Response history is the history of all the responses
3.Attachment Choose File No file chosen Submit your Query Get a call back		received from the taxpayer. How can I view response history in my Non- filing of return case for each additional information? Step 1: Login to the e-filing portal by using the URL https://incometaxindiaefiling.gov.in/ Step 2: Click on the "Compliance Portal" link available in "My Account" or "Compliance" tab. Step 3: Click on e-verification tab Step 4: Click on view button against the case

Figure 91 Your Issue

Step 6: To raise a help, enter the Issue Description and Click on 'Submit your Query' or 'Get a call back.'



e-Confirmation e-Verification Resources	Feedback Help		
licome			Logou
Compliance Help Center Contact Us			
			Download FAQ View Ticket Status
Need help in existing case? Contact us for any other help 1. Your Issue Non-filling of Return Non-filling of Return Response History 2.Issue Description * Enter your message		<u>Change</u>	How can I view response history in my Non- filing of return case for each related information? Step 1: Login to the e-filing portal by using the URL https://incometaxindiaefiling.gov.in/ Step 2: Click on the "Compliance Portal" link available in "My Account" or "Compliance Portal" link available in "My Account" or "Compliance Tab. Step 3: Click on eview floation tab Step 4: Click on view button against the case Step 5: Click on view button against the related information What is a response history?
	0/500		Response history is the history of all the responses received from the taxpayer.
3.Attachment Choose File No file chosen			How can I view response history in my Non- filing of return case for each additional information?
Submit your Query Get a call back			Step 1: Login to the e-filing portal by using the URL https://incometaxindiaefiling.gov.in/ Step 2: Click on the "Compliance Portal" link available in "My Account" or "Compliance" tab. Step 3: Click on e-verification tab Step 4: Click on view button against the case

Figure 92 Let Us Help

Step 7: Click on 'View Tickets' for already logged issues.

合	e-Campaign	e-Verification	Resources	Feedback	Help						
Welcon	elcome BOECS8229E (ABC Ltd.)										
Com	Compliance Help Centre										
		_									
~	Ticket Raised										
Т	icket ID	Description				Category	Sub-category	Date of Creation	Status		
1	<u>22407170001</u>	I am unable to login on C not getting displayed.	ompliance portal. Af	ter re-directig from (e-Filing, Compliance portal screen is	Login	Compliance Portal Login	12/07/2017 18:00	In Progress		
1	22407170002	Why this case has been r was not conducted by me	-	nows that i have pur	chased a property, but that transaction	Compliance Utility	Utility Download	20/06/2017 18:00	Closed		
							•				

Figure 93 Open Requests

Step 8: The details of the ticket appear. You can provide a response or update the ticket. Enter remarks in the Remarks text box, upload an attachment, if required, and click **Submit**.



Compliance Portal				Insight 찾
e-Campaign e-Verification	n Resources Feedback			Hel
elcome BOECS8229E (ABC Ltd.)				Logout
Compliance Help Centre				
✓ Ticket Activity				
Status	In Progress	Date of Creation	12/07/2017 18:00	
> Taxpayer Details				
> Ticket Details				
✤ Provide Response/Update Ticket	et			
Remarks	Enter Remarks			
Attachment	Browse			
		Back Submit		
> Workflow History				

Figure 94 Ticket Details